

# Board of Directors

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## Public Minutes of the Meeting (Part II) held on Monday, 7 April 2014 In the Boardroom, Leighton Hospital, Crewe

### PRESENT

Mr D Dunn	Deputy/Interim Chairman ( <i>in the chair</i> )
Dame P Bacon	Non-Executive Director
Mr J Barnes	Non-Executive Director
Mrs T Bullock	Chief Executive
Mr M Davis	Non-Executive Director
Dr PA Dodds	Deputy Chief Executive and Medical Director
Mrs D Frodsham	Chief Operating Officer
Mr D Hopewell	Non-Executive Director
Mr M Davis	Non-Executive Director
Mr D Pitt	Director of Service Transformation & Workforce
Mrs J Smith	Director of Nursing & Quality

### APOLOGIES

Mr M Oldham	Director of Finance & Strategic Planning
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### IN ATTENDANCE

Mrs K Edge	Deputy Director of Finance – Business Intelligence
Ms M Steele	Acting Trust Secretary

### MINUTES OF THE LAST MEETING

After discussion, it was

#### Resolved

**To sign the minutes as an accurate record of the meeting held on Monday, 3 March 2014**

The minutes of the Extraordinary Board of Directors meeting of 31 March 2014 were also presented and in the discussion it was

#### Resolved

**To sign the minutes as an accurate record of the meeting held on Monday, 31 March 2014 subject to noting**

Under *Agenda Item 14.03 - 2014/15 and 2015/16 Budget*, Mrs Bullock noted the first sentence of the second paragraph on page two should read 'Mrs Bullock noted her concerns in relation to the capping of elective activity for the contract wherein Mrs Frodsham advised of the *premium* cost the Trust may incur to achieve delivery of activity and the subsequent impact of this on the Trust's financial position' and not *premiums* cost as noted.

## **ACTIONS ARISING FROM PREVIOUS MINUTES NOT INCLUDED ELSEWHERE ON THE AGENDA**

### **14.03**

#### **Annual Plan**

Mrs Bullock confirmed the Annual Plan documentation had been submitted on 4 April 2014.

#### **Resolved**

- **To note the verbal update**

## **MEDICAL DIRECTOR'S REPORT**

### **14.01.3.1**

[Item removed under S40 of the Freedom of Information Act]

#### **Resolved**

- **To note the verbal update**

## **ANY OTHER BUSINESS**

### **14.04.4.1 (Part II)**

#### **Final Contract Position**

In the absence of Mr Oldham, Mrs Edge provided an update on the final contract position with the Clinical Commissioning Groups. Mrs Edge referred to the previous discussions on the capping of elective activity and advised it has been agreed there will be no cap on elective activity with the Trust and Clinical Commissioning Groups to work together to manage demand. Mrs Edge advised a 'trigger point' for escalation to the Clinical Commissioning Groups is to be put in place in relation to elective activity.

Mrs Edge also confirmed the position in relation to the non-elective activity and outlined the position in respect of monies agreed as part of the contract which would be drawn down initially by the Trust but released incrementally into the Provider Board Innovation Pot as demand was reduced and costs could be removed. The Board of Directors agreed this was a very proactive innovative step.

Mrs Edge advised formal sign off of the contract was awaited, however, email confirmation of the discussion had been received.

Mrs Edge referred to the budget paper presented by Mr Oldham on 31 March 2014 and advised the figures as noted remained the same as a result of the final agreed contract.

In relation to the planned figures for elective activity, Mr Davis enquired as to whether same were based on a repatriation of activity wherein

Mrs Bullock advised the figures related largely to an increasing number of referrals from GPs.

Mr Barnes noted the agreed contract encouraged partnership working and was an opportunity to improve the Trust's relationship with the Clinical Commissioning Groups.

**Resolved**

- **To note the final contract position**

**14.04.14.2 Meeting with the Director of Cheshire, Warrington & Wirral Area Team**

**(Part II)** Mrs Bullock advised of her meeting with Moira Dumma, Director of Cheshire, Warrington & Wirral Area Team. Mrs Bullock advised the purpose of the meeting had been to discuss the Trust's partnership working with University hospital North Staffordshire NHS Trust and the proposed changes to the clinical pathways.

Mrs Bullock advised discussion had also taken place on the reclassification of assessments and in particular the opportunity to back date the data for a 12 month period. Mrs Bullock noted the impact on the Trust's SHMI and also admissions, readmissions and Length of Stay. Mrs Bullock advised Ms Dumma wished to understand the full impact across all parameters and not just the SHMI. Mrs Bullock noted Mrs Frodsham is working with the Area Team in relation to this. Mrs Bullock advised Ms Dumma has discussed the opportunity of backdating with the Regional Team who were also supportive of the opportunity.

Mrs Bullock recommended the Trust prepare for the back dating of data as this would be an onerous task.

In response to Mrs McNeil's enquiry as to whether the effects of the reclassification of assessments and the backdating of same would all be positive, Mrs Bullock advised not necessarily noting same would have a negative impact on the number of admissions and re-admissions. Mrs McNeil also noted the potential negative publicity.

[Sentence removed under Section 36 of the Freedom of Information Act]. Mrs Bullock asked that if the Area Team had any concerns regarding the Trust or required any information then she would be happy for them to contact the Trust directly.

**Resolved**

- **To note the verbal update**
- **To prepare for the commencement of the backdating of the data**

**14.04.14.3 Investment in Nurse Staffing Posts**  
(Part II)

Mrs Edge referred to the proposed investment in nurse staffing detailed in the Budget Paper reviewed and approved by the Board of Directors at the meeting of 31 March 2014. Mrs Edge noted the sums of £449,000 (Nurse Staffing Pressures) and £1,487,000 (Further Investments to Acuity and Nurse Staffing 2014/15 – Core Wards) requesting clarification on whether a Business Case was required to drawdown the investments or whether the Budget paper together with the presentation by Mrs Smith on nurse staffing in Part I of the Board meeting would be sufficient.

Mrs Bullock proposed that the Budget Paper and presentation/paper by Mrs Smith would be sufficient noting that usually requests for nurse staffing would usually come on a ward by ward basis, the cost of which would not necessitate a business case to be presented to the Board of Directors. Mrs Smith advised the Trust may be subject to criticism if it does not take action at pace to increase its nurse staffing levels.

It was noted that the figures within the Budget Pack had been agreed and approved by the Board of Directors at the Extraordinary Board meeting of 31 March whilst Mrs Smith's presentation had been very detailed and in the discussion that followed, it was

**Resolved**

- **To agree to the investment in the nurse staffing in the absence of a formal business case to the Board of Directors.**

**Signed**

**Chairman**

**Date**