

Board of Directors

Public Minutes of the Meeting held at 9.30am on Monday, 2 November 2009

PRESENT

Mr J Moran		Chairman <i>in the chair</i>
Mrs R Alcock	RA	Director of Workforce and Organisational Development
Mrs T Bullock	TB	Deputy Chief Executive, Director of Nursing
Mr M Chandler		Non-Executive Director
Mr WD Craig		Non-Executive Director
Dr PA Dodds		Medical Director
Mr A Ennis		Associate Director of Service Development
Mrs D Frodsham	DF	Director of Performance & Service Planning
Mrs V Godfrey		Non-Executive Director
Mr D Hopewell		Non-Executive Director
Mr M Oldham		Director of Finance & Strategic Planning
Mr P Morley	PM	Chief Executive
Dr AH Wood		Deputy Chairman and Senior Independent Director

IN ATTENDANCE

Ms M Alexander	MA	Executive Assistant
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APOLOGIES

Mr Dennis Dunn		Non-Executive Director
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*denotes action deriving from **resolutions** below

The Chairman opened the meeting and welcomed [Name removed under S40 of the Freedom of Information Act] National HR Graduate Trainee who was in attendance shadowing Mrs Alcock.

DIRECTORS' INTERESTS

No Director declared, or had declared, any change to her/his interests since the Board of Directors' previous meeting.

MINUTES OF THE LAST MEETING

After discussion, it was

Resolved

- **To sign the minutes as an accurate record of the Board meeting held on Monday, 5 October 2009 subject to noting**
 - Under item 09.08.11.1 – Clinical Services Strategy, the meeting noted is to review the capacity and demand planning for the coming years which will *include* staffing levels rather than focus on staffing levels alone.

- Under item 09.10.7.9 – Breast Screening Programme, the Trust will be replacing the existing two machines for two digital machines, however, will not be in a position to invest in a 3rd digital machine.
- Item 09.10.8.1 should read Diabetic Retinopathy Screening and references to Diabetic Screening included under the item should also be amended to read Diabetic Retinopathy Screening.
- Item 09.08.8.1 – Mortality Coding. Dr Dodds requested the reference to the Risk Adjusted Mortality Rate of 91 be removed and the sentence read '*Dr Dodds noted the Risk Adjusted Mortality Rate Index for March 2009 fell from 110 to 103 and advised the recommendations were being worked through by the Hospital Mortality Reduction Group which would also include a review of the bed management policy*'.

ACTIONS ARISING FROM PREVIOUS MINUTES NOT INCLUDED ELSEWHERE ON THE AGENDA

09.03.6.4 Amendments to the Constitution – Wording re Gifts & Bequests

Mrs Bullock presented the revised wording noting same had been approved by Hill Dickinson. In the discussion that followed it was agreed reference should also be made to gifts and bequests received by Governors, Volunteers and Non Executive Directors.

Resolved

- **To include reference to Governors, Non Executive Directors and Volunteers in the wording and receive legal advice from Hill Dickinson on their inclusion in the amended wording**
- **To present the amended wording to the Council of Governors meeting of 12 November 2009**

CHAIRMAN'S ANNOUNCEMENTS

09.10.7.6 Revised Agenda

The Chairman referred to the revised Agenda format noting the position of the Strategic Objectives Items on the agenda could be altered dependent on the importance/priorities of the items listed therein.

09.11.5.1 Meeting with Cheshire East Council

The Chairman advised he had met with Cllr Wesley Fitzgerald and Mr John Weekes of Cheshire East Council. The Chairman advised discussion had centred on the local health economy.

09.11.5.2 Meeting with Cheshire West & Chester Council

The Chairman advised he and Mrs Godfrey were to meet with Cllr Mike Jones of Cheshire West & Chester Council. The Chairman advised the purpose of the meeting was to look not only at establishing links with senior members of the Council but also to discuss the redevelopment of the VIN site.

09.11.5.3 Meeting with Pauline Ong, Chair, Central & Eastern Cheshire PCT

[Section removed under S43 of the Freedom of Information Act].

09.11.5.4 Regional Financial Summit

The Chairman advised he, Mr Morley and Dr Dodds would be attending the next Regional Financial Summit which is to be held on 27 November in Blackpool.

09.09.6.3 One NHS in Cheshire - Think Tank Meeting

The Chairman advised he and Mr Morley had been invited to a second 'Think Tank' meeting which has been arranged for 24 November 2009 with representatives from Central & Eastern Cheshire PCT, Cheshire East Community Health, East Cheshire NHS Trust and Cheshire East Council also invited.

09.10.5.2 Volunteers Evening, Tuesday 6 October 2009

The Chairman advised the Volunteers Evening held on Tuesday, 6 October in the Restaurant had been an resounding success. Mr Morley advised he had received a note from Mrs Linda Edwards, Volunteer Manager, advising Volunteers felt the event was the best Volunteers Evening to date.

Resolved

- **To note the report**

GOVERNORS ITEMS

09.11.6.1 Council of Governors Meeting – 12 November 2009

The Chairman advised the agenda for the upcoming Governor meeting was extensive with an hour of the workshop focussing on Clinical Service Strategy and verbal presentations from the Divisional Clinical Directors. Fifteen minutes of the Workshop would then be allocated to discussion on Governor Objectives and the role/appointment of a Lead Governor.

In response to Mr Ennis' enquiry as to how Governors would become involved in the Clinical Service Strategy going forward, the Chairman advised Governors would be presented with individual Divisional information at the Council of Governor meeting and feedback from Governors could be taken into account.

The Chairman advised Mr Bill Forsyth, Non Mandatory Appointee, GP Leads in CECPCT Trust area, was to step down as a Governor representative with correspondence being issued to Dr Ged O'Sullivan, GP Lead, requesting assistance in the appointment of a GP Lead Governor representative. Mr Morley advised he had spoken to a GP who was keen to take up the role and in this regard, advices were awaited from Dr O'Sullivan on nominations for the role.

The Chairman advised discussions had taken place on appointing a service provider for election services, for the appointment of the two vacant posts, and this was being moved forward by Ms Alexander.

In respect of a Lead Governor, the Chairman referred to the paper circulated noting the comments from the recent Board Away Day had been incorporated in the revised paper. The Chairman noted the appointment of an Interim Lead Governor at the Council meeting would fulfil the minimum Monitor requirement whilst the role description and the process for Governors to express their interest in standing for this office were being agreed.

Resolved

- **To note the report**

CHIEF EXECUTIVE'S REPORT

09.11.7.1 Actions from Board Away Day of 19 October 2009

Mr Morley noted the actions from the recent Board Away Day advising the structure of the proposed Quality Committee (QuEst) would be presented to the Board of Directors meeting of 7 December 2009.

In respect of Non Executive Director Development, Mr Morley noted he was to meet with the Chairman to discuss the implementation of a development plan for the coming year.

Resolved

- **To receive the structure of the proposed Quality Committee at the Board of Directors meeting of 7 December 2009 *PM***

09.03.7.7 **Cheshire Fire & Rescue**

Mr Morley advised four separate improvement notices had been received from Cheshire Fire & Rescue relating to;

1. Training and minor housekeeping issues
2. The fire warning system
3. The removal of asbestos from the ground floor
4. The ward refurbishment programme

Mr Morley advised an action plan was being developed in respect of Item 1 with detail of same being brought to the Board of Directors through the Infrastructure Committee. The Trust had also committed to a wireless technological system in relation to Item 2.

Mr Morley raised concerns over items 3 and 4. Item 3 would lead to large sections of the hospital streets being closed at any one time, with concerns raised over patient privacy and dignity and cross infection issues whilst work was underway. To address the requirements to satisfy the ward refurbishments (Item 4) would lead to a delay in completion of each ward and a significant addition to cost pressure.. Mr Morley advised Cheshire Fire & Rescue had also raised concerns over the width of the stairwells and suggested same should be widened.

Mr Morley advised he and Mrs Bullock had requested a meeting with Cheshire Fire & Rescue to discuss the enforcement items in more detail as a number of the issues raised had not been presented at the previous meeting. Subsequent action plans with regard to the works will be presented to the Board of Directors through the Infrastructure Committee and included in the Development Programme.

Resolved

- **To meet with Cheshire Fire & Rescue to discuss and clarify the detail of the enforcement notices *PM/TB***

09.11.7.2 **Meeting with Mr Robert Harris, Project Lead, Monitor**

Mr Morley advised he had recently met with Mr Robert Harris, Project Lead, Monitor. [Section removed under S43 of the Freedom of Information Act]

09.11.7.3 **PCT Public Board Meeting – October 2009**

Mr Morley advised he attended the PCT Board Meeting providing a summary of the proceedings including details of their Healthcare Sustainability Plan, of financial activity including continuing healthcare costs and details of communication and engagement with the general public.

[Section removed under S43 of the Freedom of Information Act].

09.10.7.10 Blue Sky Meeting

Mr Morley advised he, Mr Oldham, Dr Dodds and Mrs Bullock had met to consider the capital priorities for the future [Sentence redacted under S43 of the Freedom of Information Act]. Mr Morley noted a number of difficult decisions would have to be made in the coming months with concerns being raised over decisions being made on capital projects in the absence of the knowledge of the monies available.

Resolved

- **To note the report**

MEDICAL DIRECTOR'S REPORT

09.06.7.5 Incidents

Dr Dodds noted there were no category red incidents to report.

09.09.8.1 [Section removed under S43 of the Freedom of Information Act].

Resolved

- **To note the report**

QUALITY & SAFETY

09.11.9.1 Annual Health Check – Mid Year Declaration

Mrs Bullock presented the paper noting same was the draft return to the Care Quality Commission, as part of the registration process. Mrs Bullock advised this would be the final standards for better health submission as same will not be part of future Annual Health Check ratings post 1 April 2009.

Mrs Bullock requested the Board sign off on the draft declaration subject to noting;

- A qualifying statement would be included for Item C7f advising the Trust were rated as 'good' for the period indicated but had recently been rated 'fair'
- The response to C5b would be clarified as the Trust had previously returned as Compliant

Discussion took place with regard to the assurances in place wherein, it was noted the Operational Integrated Governance Committee are accountable with issues raised being brought to the attention for the Strategic Integrated Governance Committee. Mrs Bullock also advised supporting documentation and further detail of the standards could be provided if required. Mrs Bullock also confirmed that the Board of Directors had reviewed more significant detail surrounding the standards declaration when last years submission was presented in

May 2009 and when reviewing the quarterly submissions. It was noted that the Care Quality Commission can also request supporting documentation if it deems it appropriate.

Resolved

- **To sign the Annual Health Check return subject to assurances being recorded by the Strategic Integrated Governance Committee that the work required to enable such declarations to be made is satisfactorily completed and actions plans are being completed and acted upon. TB**

09.04.7.1 Mid Staffordshire NHS FT

Mrs Bullock presented the report and noted a further report in the form of an action plan highlighting the outstanding issues would be presented to the Board of Directors in May 2010.

In response to Dr Wood's concerns with regard to the staff complement and difficulties in recruiting to vacant posts, Mrs Bullock advised that generally A/E departments were more attractive places to work and there were currently no recruitment difficulties. Mrs Bullock also outlined the staff benchmarking exercise which was near completion and would further inform any staffing requirements. The benchmarking exercise would be aligned to the capacity and demand planning and the findings of the Intensive Support Team following their recent visit.

Resolved

- **To note the report and receive a further update in May 2010 TB**

09.06.9.1 Care Provided to Patients with Learning Disabilities

Mrs Bullock presented the paper noting the actions taken to date providing detail of an existing patient's story. In the discussion that followed Mrs Godfrey noted there may be problems in identifying people with learning disabilities as the disability is not always apparent and that the extent of the learning disability can be extremely variable from patient to patient. It was agreed training for staff was imperative as was communication with parents and/or carers.

Resolved

- **To note the paper**

09.11.9.2 Care Quality Commission Ratings & Actions – October 2009

Mrs Bullock presented the report detailing why the Trust did not retain its rating of 'good' in relation to the 'quality of care' element of the annual health check, providing details of the actions being taken and noted the quality agenda will support the attainment of targets in to the future.

In the discussion that followed, Mr Craig enquired as to whether assurances can be given that we will achieve future targets and if the Board could be given an early indication of what future ratings are likely to be. Mrs Bullock advised it was near impossible to provide that latter assurance. Although the Trust can give a view on target performance in relation to core standards, national and existing targets; we would be unaware what the target thresholds are and therefore whether that level of performance would be indicative of an achieve, underachieve or fail in some of the target areas. It was also unknown what would be included in the elements of the ratings that are made up from 'items of interest to public and patients'. It was noted the Trust strives to attain all national standards and targets with performance reports provided monthly to the Board. Mrs Bullock noted the Performance & Finance Committee can review the Trust's performance in line with the indicators and that work would be undertaken to ascertain if additional assurances could be given.

Mr Hopewell advised of his concerns in relation to the staff survey and enquired as to the actions being taken. Mrs Alcock advised staff satisfaction is improving with same being monitored by the Strategic Workforce Committee. Mrs Alcock noted 10 questions had been included in the survey for the current year that had not previously been asked.

Mr Morley also highlighted that even if satisfaction ratings were better than average, there is no guarantee this would be selected as the question for scrutiny in the next Annual Health Check.

Resolved

- **To note the paper**

09.11.9.3 Infection Prevention & Control Annual Report 2008/09

Mrs Karen Egan, Service Manager, Associate DIPC, Infection Control joined the meeting to present the Infection Prevention & Control Annual Report.

Mrs Egan provided detail of the national picture in respect of MRSA and *Cdiff* detailing national costs associated with HCAs and the Trust's progress to date. Mrs Egan also noted the challenges for the Trust.

In response to Mr Craig's enquiry as to how the Board of Directors can support the measures in place, Mrs Egan advised support can be through awareness, Board leadership, addressing any non compliance with Trust policy if seen and through Board assurance.

Mrs Alcock advised updates on Infection Control measures and procedures will be provided at the Bi-ennial Mandatory Training programme.

Resolved

- **To note the report and presentation**

09.11.9.4 LIPs Programme

Mr Morley referred to the LIPs Programme which had been discussed at the Board Away Day of Monday, 19 October. Mr Morley noted 6 initiatives would be implemented over a 3 year period with progress reports/updates being presented to the Board of Directors as appropriate. The intention is to monitor these through the revised Quality Committee Structure.

Resolved

- **To note the report**

09.11.9.5 Strategic Integrated Governance Committee – 12 October 2009

Dr Dodds presented the minutes.[Section removed under S43 of the Freedom of Information Act].

[Section removed under S40 of the Freedom of Information Act]

Resolved

- **To note the Minutes of 12 October 2009**
- **To review the attendance of the Infrastructure Development Committee Members *MO***

09.11.9.6 Board Assurance Framework 2009/10 – Quality

Dr Dodds advised of no items to be raised at Board of Directors in respect of Quality for November 2009.

Resolved

- **To note the report**

ORGANISATIONAL DELIVERY

09.11.10.1 Executive Director Portfolios

The revised Executive Director Portfolios were circulated wherein Mr Morley noted the changes in portfolios for the Executive Directors to include titles and some reporting structures.

Resolved

- **To note the amended portfolios**
- **To circulate the portfolios electronically *MA***

09.10.15.3 CT Scanner – Phases 3 & 4

Mr Morley introduced the paper advising same had been included in the Capital Programme for the year 2009/10 and with Phases 1 & 2 now complete, a business case was being presented for drawdown of the monies for Phases 3 & 4.

Mrs Frodsham presented the paper advising the monies requested for Phases 3 & 4 would allow for a prep room for patients thus allowing for an additional 25 patient scans per week and also addressing Health & Safety concerns. Mrs Frodsham advised of the three options considered, Option 3 – *Planned Scheme* was the preferred option. [Section removed under S43 of the Freedom of Information Act].

Mr Morley noted the investment in Phases 3 & 4 would maximise the benefit of the initial investment on Phases 1 & 2.

Dr Wood requested a post investment review to indicate the savings.

Resolved

- **To approve Option 3 of the Business Case**
- **To receive a post investment review DF**

09.11.10.2 Intensive Support Team Visit to Emergency Care

Mrs Bullock referred to the recent visit of the Department of Health's Intensive Support Team to review the emergency care pathway, further details of which had been provided at the Board Away Day of Monday, 19 October.

Mrs Bullock advised a draft report had been received and commented on for factual accuracy with the Team presenting to the Trust on 25 November 2009 on their findings. Mrs Bullock advised a meeting was to be held subsequently with the Divisional Clinical Directors and Clinical Leads to review the recommendations.

Resolved

- **To note the report**

09.11.10.3 Complaints, Claims, Patient Advice and Liaison (PALS) and Patient Public Involvement Report (1 July – 30 September 2009)

Mrs Bullock presented the report noting the main trends related to professional (medical and nursing) and communication issues, however, a general improvement in most areas was noted. Mrs Bullock advised 65 formal complaints had been received against 72 in the previous quarter with 2 complainants having contacted the Ombudsman for a review.

Mrs Bullock noted there had also been a notable increase in PALS contacts on the previous quarter.

Resolved

- **To note the report.**

09.11.10.4 Performance Report

Patient Quality & Safety Focus

Mr Ennis presented the report noting reference had been made to Patient Quality & Safety Focus in the previous agenda item. Mr Ennis highlighted the Advancing Quality graphs which have been included in the Performance Report for the first time.

Finance

[Section removed under S43 of the Freedom of Information Act]

System Delivery Focus

[Section removed under S43 of the Freedom of Information Act].

Mr Ennis noted cancer wait times had improved however the Trust had failed the 2 week cancer target. Overall performance with regard to 4 hour and 18 week targets remained challenged. Mrs Bullock advised the quarter two rating would be amber, with the quarter two results having recently being returned to Monitor.

In response to Mr Moran's enquiry as to the effects of Swine Flu, Mrs Bullock noted there was no significant impact as of yet, however, information could be included in future performance reports if required. Mrs Alcock confirmed the Trust had taken delivery of the H1N1 vaccinations and the vaccination of key frontline staff had commenced.

[Section removed under S43 of the Freedom of Information Act]

Market Focus

[Section removed under S43 of the Freedom of Information Act].

Resolved

- **To note the report**
- **To receive a review of the Capital Development Programme *PM***

09.11.10.5 Performance & Finance Committee – 2 October 2009

Mrs Bullock presented the Minutes of 2 October 2009 and noted the following points raised at the meeting of 30 October 2009;

- Orthopaedics had failed the 18 week target for quarter 2, the full impact of which is not yet known
- The 4 hour target for A&E is not on track for quarter 3, at this stage

[Section removed under S43 of the Freedom of Information Act]

Mrs Bullock advised 4 items on the Board Assurance Framework were to be updated following a review of the items allocated to the Committee.

Resolved

- **To note the minutes of 2 October 2009**

09.11.10.6 Board Assurance Framework 2009/10 – Organisational Delivery

Dr Dodds advised of no items to be raised at Board of Directors in respect of Organisational Delivery for November 2009.

Resolved

- **To note the paper**

WORLD CLASS PROVIDER OF CHOICE

09.08.10.2 Charitable Funds Appeal

Mr Morley introduced the strategic options paper the purpose of which was to request approval from the Trust Board to receive a Business Case. Mr Morley noted a concept paper had previously been presented to the Board.

Mrs Frodsham presented the paper noting the preferred option was Option 2 which would enable the unit to minimise clinical risk and meet national standards of clinical practice noting this would ensure the unit was fit for purpose creating some additional capacity.

It was agreed it was difficult to make a decision on the basis of the information provided and consensus was to receive a business case. [Section removed under S43 of the Freedom of Information Act].

Mr Hopewell noted the Board must be aware of a conflict of interest and ensure the case is considered by the Board acting as the Corporate Trustee of the Charitable Funds rather than as the Trust Board.

In response to Mrs Frodsham's enquiry as to whether the move to a Business Case could proceed, the Board of Directors. [Sentence redacted under S43 of the Freedom of Information Act]

Resolved

- **To receive a Business Case at the Board of Directors meeting of 11 January 2010 subject to confirmation from the Infrastructure Committee of the priorities for the Capital Development Plan *DF***
- **To ensure the Business Case is received by the Trust Board of Directors acting as the Corporate Trustee of the MCHFT Charitable Fund as well as the Trust Board**

[Section removed under S43 of the Freedom of Information Act]

09.11.11.1 Board Assurance Framework 2009/10 – World Class Provider of Choice

Mrs Frodsham provided an update on *P4 – Improve market share, where appropriate, through the use of intelligent information*, noting MIS now provides weekly information on GP referrals to the Divisions whilst the Clinical Services Directory has also been published. Mrs Frodsham also advised GP Forum Meetings have been arranged with clinical engagement meetings happening on GP sites.

Mrs Frodsham advised although there are noted increases in the Northwich and Middlewich areas, overall market share remains low.

Resolved

- To note the paper

FIT FOR PURPOSE INFRASTRUCTURE

09.07.12.2 Peer Visit – Delivering Same Sex Accommodation

Mrs Bullock provided feedback on the recent peer review in respect of delivering same sex accommodation advising positive verbal feedback had been received. The reviewers found good practice particularly in respect of the coloured doors, the interchangeable toilet door signs and the appointment of a Privacy & Dignity Matron for a 12 month period. Mrs Bullock also advised individual praise had been allocated to Annie Harvey, Head of Communications who has been invited to the Department of Health to support their communications around this agenda. Overall, they found it evident that good progress had been made with some issues being raised in relation to the Emergency Care Pathway. These issues are currently being addressed. The formal report has not yet been received.

Mrs Bullock advised the Trust would be involved in a peer review of Salford Royal NHS Foundation Trust on 4 November 2009.

Resolved

- To note the paper

09.11.12.1 Board Assurance Framework 2009/10 – Fit for purpose Infrastructure

Dr Dodds advised of no items to be raised at Board of Directors in respect of Fit for Purpose Infrastructure for November 2009.

Resolved

- To note the paper

EMERGENCY PREPAREDNESS

09.11.13.1 Reverse Triage Policy

Dr Dodds presented the Policy noting references to age were included, however, this would be amended accordingly following recent government guidance on age discrimination.

In response to Mr Chandler's enquiry as to whether there is a gap between the Trust's policy and the Department of Health guidance, Dr Dodds advised the policy followed national guidance.

Mrs Alcock advised an Equality Impact Assessment was to be completed on the Policy and requested the Board approve the policy subject to the completion of same.

Mr Morley noted a letter had been issued to Consultants advising they had the full support of the Trust whilst working under exceptional circumstances in the event of a pandemic outbreak.

Resolved

- **To approve the Reverse Triage Policy subject to the completion of an Equality Impact Assessment**
- **To receive amendments to the policy only in the event national guidance is not adhered to**

09.11.13.2 Board Assurance Framework 2009/10 – Emergency Preparedness

Dr Dodds advised of no items to be raised at Board of Directors in respect of Emergency Preparedness for November 2009.

Resolved

- **To note the paper**

WORKFORCE DEVELOPMENT & EFFECTIVENESS

09.11.14.1 Board Assurance Framework 2009/10 – Workforce Development & Effectiveness

Dr Dodds advised of no items to be raised at Board of Directors in respect of Emergency Preparedness for November 2009.

Resolved

- **To note the paper**

STRONG INDEPENDENT FT

09.11.15.1 Cost Improvement Schemes

Mr Oldham presented the paper outlining the progress of cost improvements for 2009/10 and identifying cost improvements schemes

for 2010/11. Mr Oldham advised monthly meetings were being held with the Divisions in relation to the Cost Improvement Programme with information to be included in future monthly Performance Reports to the Board.

Mr Craig enquired as to whether the savings quoted for 2009/10 on the Quality Matters programme had been attained and it was agreed this may be a matter for internal audit although may be included in the progress report on Quality Matters which is to be presented to the Board of Directors on 7 December 2009.

Resolved

- **To note the paper**
- **To receive a progress report on Quality Matters at the Board of Directors meeting of 7 December 2009 RA**
- **To receive a report on the Back Office Function Benchmarking at the Board of Directors meeting of 7 December, if available.**

09.11.15.2 Charitable Funds Committee – Reserves Policy

It was agreed this item should be discussed by the Board acting as the Corporate Trustee of the Mid Cheshire Hospitals NHS Foundation Trust Charitable Fund rather than the Board of Directors. A meeting of the Trustees followed the Board of Directors meeting.

Resolved

- **To request the Board acting as Corporate Trustee consider the Policy.**

09.11.15.3 Audit Committee – 12 October 2009

Mr Hopewell presented the minutes and advised of no further comments.

Dr Dodds requested that future minutes be presented in the standard format whilst advising Mrs Jane Palin would not be attending future meetings and requested her name be removed from the attendance/circulation list.

Resolved

- **To note the minutes**
- **To receive future minutes in the standard format**
- **To remove Jane Palin from the attendance/circulation list MO**

09.11.15.4 Care Quality Commission Ratings & Actions

The Board are requested to note the rating of 'Excellent' for the use of resources.

Resolved

- **To note the report**

09.11.15.5 Board Assurance Framework 2009/10 – Strong Independent FT

In respect of Risk Item F1 – Ensure that all organisational strategies are aligned to the Trust's strategic vision, Mr Morley advised all actions had been completed noting in particular a revised process for Divisional Quarterly Performance Review had been implemented whilst Divisional Board Assurance Frameworks are now complete.

In respect of Risk Item F3 – Build influential and well developed relationships, Mr Morley requested the wording be amended to include reference to 'One NHS in Cheshire'.

Resolved

- **To note the report**
- **To receive the revised wording for Risk Item F3 at the Board of Directors meeting of 7 December 2009 *PM***

[Section removed under S42 of the Freedom of Information Act].

Resolved

- **To approve the report**

09.11.17 Visits of Accreditation, Inspection or Investigation

Mr Morley noted the Intensive Support Team of the Department of Health were due to present their findings on 25th November whilst Monitor would contact (either by phone or in person) to discuss the Quarter 2 performance.

Mr Morley also advised of a pending visit in respect of the Clinical Pathology Collaboration.

Resolved

- **To note the report**

09.11.18 BOARD ACTIONS

After discussion, it was

Resolved

- **To approve the revised schedule of Board of Directors' actions, subject to including amendments to the schedule to**

be presented to the Board meeting on Monday 7 December 2009 *MA*.

09.11.19 ANY OTHER BUSINESS

09.09.10.1 Consolidation of Accounts

Mr Oldham advised the Trust would be required to consolidate accounts, however, this would not mean we would lose our charitable status. Mr Oldham advised the Charities Committee would consider the amendments required with a subsequent paper to be presented to the Board of Directors.

09.11.19.1 Corporation Tax

Mr Oldham advised the Trust would not be subject to Corporation Tax in the following financial year due to a delay in its implementation across Foundation Trusts.

Resolved

- **To note the report**

09.11.20 TIME, DATE AND PLACE OF FORTHCOMING MEETINGS

9.30am Monday, 7 December 2009 in the Board Room at Leighton Hospital

Signed

Chairman

Date