

Board of Directors Part II

Minutes of the Meeting held at 9.30am on Monday, 1 August 2011
in the Boardroom, Ashfields Primary Care Centre, Sandbach

PRESENT

Mr J Moran	<i>JM</i>	Chairman <i>in the chair</i>
Mrs R Alcock		Director of Workforce and Organisational Development
Mrs T Bullock		Chief Executive
Mr M Chandler		Non-Executive Director
Mr WD Craig		Non-Executive Director
Dr PA Dodds		Deputy Chief Executive and Medical Director
Mrs D Frodsham		Chief Operating
Mrs V Godfrey		Non-Executive Director
Mr D Hopewell		Non-Executive Director
Mr M Oldham		Director of Finance & Strategic Planning
Mrs J Smith		Director of Nursing & Quality
Dr AH Wood		Deputy Chairman and Senior Independent Director

IN ATTENDANCE

Mr J Lyons	Lead Governor
Miss N Phillips	Executive Assistant

APOLOGIES

Mr D Dunn	Non-Executive Director
-----------	------------------------

*denotes action deriving from **resolutions** below

CHIEF EXECUTIVE'S REPORT

11.08.101 (2) Update on Quarterly Teleconference with University Hospital of North Staffordshire (UHNS)

Mrs Bullock outlined the presentation including a recap of the strategic intent, collaborations in progress and possible future collaborations.

In response to Mr Craig's enquiry as to the one directional nature of travel towards UHNS, Mrs Bullock explained that UHNS is completing their clinical service and organisational strategy and they appear to be focusing on specialising with tertiary services and therefore Mid Cheshire will look to undertake District General Hospital work that is currently being provided at UHNS. Dr Wood noted the geography and asked if this would affect a patient's choice to attend UHNS as a tertiary site. Mrs Bullock explained that surveys reveal that patients are clearly willing to travel to get the best service from which ever tertiary centre is chosen albeit some clinics and activity will be delivered on the

Leighton site. As work continues with UHNS the board will be able to take a view on the commerciality of the propositions. The Chairman noted the financial sense of collaborations and the importance of identifying synergies at an early stage.

Resolved

- **To approve the report**

MEDICAL DIRECTORS REPORT

11.08.2.1(2) Serious Untoward Incident

Dr Dodds advised of a serious untoward incident relating to grade 4 pressure ulcers identified by the Tissue Viability Nurses on five patients. Dr Dodds noted this had been reported to the relevant bodies and an internal aggregated Root Cause Analysis was to be completed and that appropriate immediate action had been taken.

Dr Dodds also outlined that issues had been raised about the grading of the ulcers and a prevalence audit will be undertaken across the Trust with a Task and Finish Group for Pressure Ulcers being formed which will report to QuEST and the Board of Directors.

Dr Wood enquired about the use and number of air flow mattresses and Mrs Bullock confirmed that the Trust held adequate numbers of mattresses and Dr Dodds confirmed the patients involved had been provided with air flow mattresses. In response to the Chairman's enquiry regarding benchmarking against peer, Dr Dodds explained that these incidents may make the Trust an outlier.

Resolved

- **To note report**
- **To receive RCA to SIG when completed**

OPERATIONAL DELIVERY

11.07.8.6 Update on Minor Injuries Unit at VIN

Mrs Frodsham explained that she had submitted the paper to the Consortia and the feedback had been that the Consortia are concerned but recognised the issues that we have regarding the small number of patients who attend during later hours and the alignment with the operation of the GP Out of Hours service. Mrs Frodsham advised that ECT were looking to significantly reduce the GP out of hours service at VIN and that this would impact on MCHFT ability to deliver the MIU service. Mrs Bullock confirmed she is attending the Scrutiny Meeting this evening where ECT would be presenting their proposal and that MCHFT concerns would be raised.

In response to Dr Wood's enquiry regarding the viability of the service if the out-of-hours General Practitioners were not providing support, Mrs Bullock explained that the Trust would need to mirror the service provided by the out-of-hours team.

Resolved

- **To note the report**

FINANCE REPORT

11.05.11.1 Annual Plan

Mrs Bullock explained that the Trust's Annual Plan had been chosen for a second stage review and gave an outline of the process. Mrs Bullock noted that Monitor have asked Price Waterhouse Cooper to undertake this review, and that the risk areas to be reviewed would be the low cash/high capital position, the relationship with the Primary Care Trust, self certification and medical staffing. Mrs Bullock outlined the actions and observations against each of these concerns.

Mrs Bullock outlined that the Board of Directors has always provided information to Monitor in a transparent and honest manner. The Boards guiding principle has always been to tell Monitor what the risks are and what we are doing about them and in this regard, the highlighting of risks to the cancer target and *Cdifficile* are considered wholly appropriate.

Finally, Mrs Bullock outlined the Boards track record of previously achieving significant turnaround and ongoing delivery in respect of our financial position. The Board has a team who have a proven track record of making difficult decisions and driving through transformational changes.

11.07.12.3 Therapy Services Update

Mr Oldham outlined the report and the options available to the Trust including providing its own therapy services. The risks were noted and it was agreed that three way discussions with East Cheshire NHS Trust, the Consortia and MCHFT should be held. Mrs Bullock outlined the recent letter she had received from John Wilbraham from East Cheshire NHS Trust.

Resolved

- **To note the reports**

ANY OTHER BUSINESS

11.5.11.1 Annual Plan

Mrs Alcock explained that the national work on the increment freeze continues but is not expected to deliver until after April 2012 and therefore this would have an implication for the annual plan.

Resolved

- **To note the verbal update**

TIME, DATE AND PLACE OF FORTHCOMING MEETINGS

9.30am Monday, 5 September 2011 in the Board Room at Leighton Hospital.

Signed

Chairman

Date