

Board Agenda

Board of Directors

Meeting, in Public, of

1 December 2014

Board Room, Leighton Hospital

9.30am

Board of Directors
A meeting will be held in Public at
9.30am on Monday, 1 December 2014
In the Board Room, Leighton Hospital

Agenda

Action Key	
A	Approval
I	Information
D	Decision /Discussion

Item No	Title of Item	Action	Delivered by
1.	Welcome and Apologies To welcome members of the public and attendees and to receive apologies for absence from Board Members.		All 09.30
2.	Patient/Staff Story	I	09.30
3.	Board Members' Interests To consider any <ul style="list-style-type: none"> • changes to Directors' interests since the last meeting. • conflicts of interest deriving from this agenda. 		All 09.40
4.	Minutes of the Last Meeting To approve the minutes of the Board of Directors meeting held in Public on Monday, 3 November 2014	A	All 09.41
5.	Actions Arising from Previous Minutes, not Included Elsewhere on the Agenda	I	All 09.45
6.	Annual Work Programme To note the programme	A	Chairman
7.	Chairman's Announcements To note a spoken report from the Chairman on items including: 7.1 Stakeholder Engagement	I	Chairman 09.50
8.	Governors' Items To note a spoken report from the Chairman on items including: 8.1 Annual Members Meeting 8.2 Governor Planning Event	I	Chairman 10.00

Item No	Title of Item	Action	Delivered by
9.	<p>Chief Executive's Report To note a spoken report from the Chief Executive on items including:</p> <p>9.1 Connecting Care Board & Connecting Care Provider Board</p> <p>9.2 Monitor Quarter 2 Conference Call</p> <p>9.3 Executive Director Away Day</p> <p>9.4 Board Effectiveness</p> <p>9.5 Cheshire, Warrington & Wirral Chief Executive Provider Meeting</p>	I	Chief Executive 10.05
10.	<p>Caring</p> <p>10.1 Patient Quality Safety & Experience Report <i>To approve the report</i></p> <p><i>This paper will not be published in full under the Trust's Publication Scheme due to exemptions under Section 40 of the Freedom of Information Act 2000. A redacted report will be published on the Trust's website within three weeks of the meeting</i></p> <p>10.2 Monthly Nursing & Midwifery Staffing Report <i>To note the report</i></p> <p>10.3 CQC Bi Annual Report</p>	I/D	Director of Nursing & Quality 10.30
		I/D	Director of Nursing & Quality 10.45
			Director of Nursing & Quality
11.	<p>Safe</p> <p>11.1 Infrastructure Development Committee To note the minutes of November 2014</p> <p><i>This paper will be published in line with the Trust's Publication Scheme, subject to approved redactions, within three weeks of the next scheduled Committee meeting. The minutes are currently in draft form.</i></p> <p>11.2 Serious Untoward Incidents and RIDDOR Events To receive a verbal update</p>	I/D	Director of Finance
		I	Medical Director

Item No	Title of Item	Action	Delivered by
12.	Responsive		
	<p>12.1 Performance & Finance Committee To note the minutes of the meeting of November 2014</p> <p>This paper will be published in line with the Trust's Publication Scheme, subject to approved redactions, within three weeks of the next scheduled Committee meeting. The minutes are currently in draft form.</p>		Director of Finance
	<p>12.2 Performance Report To approve the report</p> <p>This paper will be published in line with the Trust's Publication Scheme, subject to approved redactions, within three weeks of the Board of Directors meeting of 1 December 2014</p>		Chief Operating Officer
	<p>12.4 Programme Management Office</p>		Director of Service Transformation & Workforce
	<p>12.5 Legal Advice To receive a verbal report</p>		Chief Executive
13.	Well-Led		
	<p>13.1 Audit Committee To note the minutes of 28 October 2014</p> <p>This paper will be published in line with the Trust's Publication Scheme, subject to approved redactions, within three weeks of the next scheduled Committee meeting. The minutes are currently in draft form.</p>	I	Mr David Hopewell
	<p>13.2 Board Assurance Framework Quarterly Report</p> <p>This paper will not be published in full under the Trust's Publication Scheme due to exemptions under Section 43 of the Freedom of Information Act 2000 because such disclosure would be likely to prejudice the commercial interests of the Trust or of a Third Party.</p>	I/D	Chief Executive
	<p>13.3 Visits of Accreditation, Inspection or Investigation To receive a spoken report</p>		
14.	Effective		
	<p>14.1 Strategic Integrated Governance Committee To note the minutes of the November 2014 meeting</p> <p>This paper will be published in line with the Trust's Publication Scheme, subject to approved redactions, within three weeks of the next scheduled Committee meeting. The minutes are currently in draft form.</p>	I	Medical Director
		I	Medical Director

Item No	Title of Item	Action	Delivered by
	14.2 Consultant Appointments To note the verbal update		
15.	Board Actions To consider the latest schedule of Board actions outstanding.	I	All
16.	Any Other Business		All
17.	Time, Date and Place of Next Meeting To confirm that the next meeting of the Board of Directors will take place in public, in the Board Room at Leighton Hospital, at 9.30am on Monday, 5 January 2015		All 12.30